



To: Members of the Board of Adjustment, Applicants & Neighboring Property Owners
From: Jonathan B. Kanipe, Town Manager
Date: October 10, 2023
Re: **Board of Adjustment Meeting – October 23, 2023**

Applicants:

You or a representative **MUST** attend the meeting to have the matter considered.

Members of the Board of Adjustment & staff will conduct a site visit, as noted on the agenda, prior to the meeting. The applicant or their representative **MUST** be present for this site visit.

Neighbors:

You are receiving this notice because your property is adjacent to an applicant on this month's agenda.

You may review applications & plans for the projects on this agenda at <http://www.biltmoreforest.org/board-of-adjustment>

You are invited to attend the scheduled meeting at the Town Hall and make comment when called upon.

Additional information regarding the meeting will be provided on the Town's website no later than October 18, 2023.

*****PROPOSED AGENDA*****

The following items of business will be considered by the Biltmore Forest Board of Adjustment on Monday, October 23, 2023 at 4:00 p.m at the Biltmore Forest Town Hall at 355 Vanderbilt Road, Biltmore Forest, NC 28803.

Remote viewing via Zoom at the link provided below.

1. The meeting will be called to order and roll call taken.
2. The minutes of the September 18, 2023 regular meeting will be considered.
3. Hearing of Cases (Evidentiary Hearings, Deliberations & Determinations).

Case 1: 13 Cedar Chine – Appeal to Board of Adjustment regarding Fence Installation at 6 Hemlock Road

Case 2: 3 Deerfield Road – Special Use Permit request for swim spa construction in rear yard
Site Visit –

Case 3: 6 Fairway Place – Special Use Permit request for swimming pool in rear yard
Site Visit –

Case 4: 11 Forest Road – Special Use Permit request for fence replacement within same location
Site Visit –

Case 5: 44 Forest Road – Special Use Permit request for fence installation within rear yard

Case 6: 6 Eastwood Road – Special Use Permit request for accessory structure construction

Case 7: 25 Ridgefield Place – Special Use Permit request for swimming pool construction within rear yard

Case 8: 47 Hilltop Road – Special Use Permit Request for Retaining Wall Construction and Variance Request for Setback Intrusion

Case 9: 7 Stuyvesant Road – Special Use Permit Request for Access Drive Construction and Variance Request for Side Setback Intrusion

4. Adjourn