



To: Members of the Board of Adjustment, Applicants & Neighboring Property Owners
From: Jonathan B. Kanipe, Town Manager
Date: November 8, 2023
Re: **Board of Adjustment Meeting – November 20, 2023**

Applicants:

You or a representative **MUST** attend the meeting to have the matter considered.

Members of the Board of Adjustment & staff will conduct a site visit, as noted on the agenda, prior to the meeting. The applicant or their representative **MUST** be present for this site visit.

Neighbors:

You are receiving this notice because your property is adjacent to an applicant on this month's agenda.

You may review applications & plans for the projects on this agenda at <http://www.biltmoreforest.org/board-of-adjustment>

You are invited to attend the scheduled meeting at the Town Hall and make comment when called upon.

Additional information regarding the meeting will be provided on the Town's website no later than November 15, 2023.

*****PROPOSED AGENDA*****

The following items of business will be considered by the Biltmore Forest Board of Adjustment on Monday, November 20, 2023 at 4:00 p.m at the Biltmore Forest Town Hall at 355 Vanderbilt Road, Biltmore Forest, NC 28803.

1. The meeting will be called to order and roll call taken.
2. The minutes of the October 23, 2023 regular meeting will be considered.
3. Recognition of Outgoing Board Member, Lowell Pearlman
4. Hearing of Cases (Evidentiary Hearings, Deliberations & Determinations).

Case 1: 8 White Oak Road – Special Use Permit request for Accessory Structure and Variance Request for Intrusion into Side and Rear Yard Setbacks.

Case 2: Cedar Hill Drive, Lot 1 - Parcel 9646-42-14-1900000 – Special Use Permit request for Multiple Accessory Structures and Variance Request to Exceed Maximum Roof Coverage and Maximum Roof Height.

5. Adjourn