



To: Members of the Board of Adjustment, Applicants & Neighboring Property Owners
From: Jonathan B. Kanipe, Town Manager
Date: January 16, 2025
Re: **Board of Adjustment Meeting – January 27, 2025**

Applicants:

You or a representative **MUST** attend the meeting to have the matter considered.

Members of the Board of Adjustment & staff will conduct a site visit prior to the meeting. Site visit times listed are approximate.

Neighbors:

You are receiving this notice because your property is adjacent to an applicant on this month's agenda.

You may review applications & plans for the projects on this agenda at <http://www.biltmoreforest.org/board-of-adjustment>

You are invited to attend the scheduled meeting at the Town Hall and make comment when called upon.

Additional information regarding the meeting will be provided on the Town's website no later than January 22, 2025.

*****PROPOSED AGENDA*****

The following items of business will be considered by the Biltmore Forest Board of Adjustment on Monday, January 27, 2025 at 4:00 p.m. at the Biltmore Forest Town Hall at 355 Vanderbilt Road, Biltmore Forest, NC 28803.

1. The meeting will be called to order and roll call taken.
2. The minutes of the September 23, 2024 regular meeting will be considered.
3. Hearing of Cases (Evidentiary Hearings, Deliberations & Determinations).

Case 1: 9 Brooklawn Chase-Variance Request for Driveway Entrance Columns and Gate.

Site Visit – 3:00 p.m.

Case 2: 18 Hemlock Road-Special Use Permit request for Accessory Building and Variance for Fence in the Side Yard.

Site Visit – 3:20 p.m.

Case 3: 20 Browntown Road-Variance Request for a Fence in the Side Yard with Encroachment into the Side Setbacks.

Site Visit- 2:20 p.m.

Case 4: 45 Hilltop Road-Special Use Permit and Variance Request for a Garage/Storage Building.

Site Visit- 2:40 p.m.

Case 5: 320 Vanderbilt Road-Special Use Permit and Variance Request for a Garage.

Site Visit- 2:00 p.m.

Case 6: Lot 6 Cedar Hill Drive Parcel # 964643100600000-Review of Landscaping Plan Associated with New Residential Construction.

Site Visit- 3:40 p.m.