



To: Members of the Board of Adjustment, Applicants & Neighboring Property Owners  
From: Jonathan B. Kanipe, Town Manager  
Date: May 4, 2023  
Re: **Board of Adjustment Meeting – May 15, 2023**

**Applicants:**

You or a representative **MUST** attend the meeting to have the matter considered.

Members of the Board of Adjustment & staff will conduct a site visit, as noted on the agenda, prior to the meeting. The applicant or their representative **MUST** be present for this site visit.

**Neighbors:**

You are receiving this notice because your property is adjacent to an applicant on this month's agenda.

You may review applications & plans for the projects on this agenda at <http://www.biltmoreforest.org/board-of-adjustment>

You are invited to attend the scheduled meeting at the Town Hall and make comment when called upon.

Additional information regarding the meeting will be provided on the Town's website no later than May 11, 2023.

**\*\*\*PROPOSED AGENDA\*\*\***

The following items of business will be considered by the Biltmore Forest Board of Adjustment on Monday, May 15, 2023 at 4:00 p.m at the Biltmore Forest Town Hall at 355 Vanderbilt Road, Biltmore Forest, NC 28803.

Remote viewing via Zoom at the link provided below.

1. The meeting will be called to order and roll call taken.
2. The minutes of the March 20, 2023 regular meeting will be considered.
3. Hearing of Cases (Evidentiary Hearings, Deliberations & Determinations).

**Case 1: 25 Park Road**

**Special Use permit request for Accessory Structure in Rear Yard**  
Site Visit – 2:30 PM

**Case 2: 26 East Forest Road**

**Special Use Permit request for Swimming Pool in Rear Yard and Landscaping Plan Review for New Home Construction**  
Site Visit – 2:45 PM

**Case 3: 24 White Oak Road**

**Special Use Permit request for Rear Yard Fence and Variance Request for Encroachment into Side and Rear Yard Setbacks**  
Site Visit – 3:30 PM

**Case 4: Lot 2 – Cedar Hill Road**

**Variance request for Retaining Wall Placement and Landscaping Plan Review for New Home Construction**  
Site Visit – 3:10 PM

**Case 5: 7 Stuyvesant Road**

**Special Use permit request for accessory structure and variance request for accessory structure placement within setback**  
Site Visit – 2:00 PM

4. Adjourn

<https://us02web.zoom.us/j/82405586759?pwd=VlFaQ0JMUXFCaGRRYUNoTHVHU2tmZz09>

Meeting ID: 824 0558 6759

Passcode: 804985