



Employee Direct Deposit Authorization

Account 1 _____

Account 1 type: Checking Savings

Bank routing number (ABA number): _____

Account number: _____

Amount to be deposited into this account:

Full amount of payroll Remainder of Payroll (Full amount less secondary deposit)

Account 2 _____

Account 2 type: Checking Savings

Bank routing number (ABA number): _____

Account number: _____

Amount to be deposited into this account: Other Amount \$ _____

Attach a voided check for each account here

Authorization: This authorizes the Town of Biltmore Forest (the "Company") to send credit entries (and appropriate debit and adjustment entries), electronically or by any other commercially accepted method, to my account(s) indicated below. This authorizes the financial institution holding the Account to post all such entries. I agree that the ACH transactions authorized herein shall comply with all applicable U.S. Law. This authorization will be in effect until the Company receives a written termination notice from myself and has a reasonable opportunity to act on it.

Authorized signature: _____ Date: _____